TOWN OF OLD SAYBROOK

Historic District Commission

302 Main Street • Old Saybrook, Connecticut 06475-1741
Telephone (860) 395-3131 • FAX (860) 395-1216
www.oldsaybrookct.gov

REQUEST FOR EXEMPTION
FROM CERTIFICATE OF APPROPRIATENESS AS TO EXTERIOR FEATURES

Property Information

Street Address: _____ Assessor Map # _____ Lot # _____
Historic Name: _____ Year Built: _____
Architectural Style(s): _____ Original Function: _____

Applicant Information

Owner of Record: _____ Tel. No.: _____
Mailing Address: _____ Email: _____
Agent's Name: _____ Tel. No.: _____
Mailing Address: _____ Email: _____

Project Information

THE HISTORIC DISTRICT COMMISSION'S
REGULATIONS AND CRITERIA
CAN BE FOUND ON THE TOWN'S WEBSITE.

Approximate Start of Construction: _____ Completion: _____

Describe the work (erection, alteration, demolition, removal, etc.) proposed to be done to the exterior architectural features of the (principal or accessory) building, structure or other work.

_____
_____
_____
_____

Exemptions

The work proposed is specifically exempted from the requirement to obtain a Certificate of Appropriateness as to exterior architectural features (§4.C.) for this reason:

☐ Portion of exterior of a structure or building not open to view from a public street, way or place, including the waters of North Cove, the Connecticut River, or any public open space;

☐ Color of paint used on the exterior of any building or structure;

☐ Ordinary maintenance or repair of exterior architectural features that does not involve a change in appearance, design or materials;

☐ Erection or alteration of exterior architectural features that the Building Official certifies is required by the public safety because of a condition that is unsafe or dangerous due to deterioration.

Affidavit of Accuracy and Agency

I declare that, to the best of my knowledge and belief, all information contained in any document or drawing that is submitted, as part of this Application, is true and accurate as presented. I am aware that if the Historic District Commission grants this application, then it is my responsibility to obtain a Certificate of Zoning Compliance, Building Permit and all other applicable permits.

Signed: _____ by Owner Date: _____

I authorize the party named to act as my Agent in making the requests listed on this Application Form and obtaining, on my behalf, that granted by the Board.

Signed: _____ by Agent Date: _____

HDC Record-keeping

The Enforcement Officer or Building Official reviewed the materials submitted to support the stated reason(s) for exemption from needing a Certificate of Appropriateness, and:

☐ Certifies that the work proposed is specifically exempted from the requirement to obtain a Certificate of Appropriateness as to exterior architectural features for reason(s) **as initialed above**.

Signed: _____ by Officer/Official Date: _____

☐ Determines the matter is not a qualified exemption per the reasons listed above and requires a Certificate of Appropriateness as to Exterior Architectural Features from the Historic District Commission.

Comments: _____

_____

_____

_____

Signed: _____ by Officer/Official Date: _____