



TOWN OF OLD SAYBROOK Ethics Commission

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REGULAR MEETING MINUTES THURSDAY JULY 21, 2016

The Ethics Commission met for a Regular Meeting on Thursday, July 21, 2016 at 6:00 p.m. at the Old Saybrook Acton Library

1. **Call to Order:** Acting Chair Kerry Knobelsdorff called the meeting to order at 6:08 p.m. Members present: D. Hunt, K. Knobelsdorff, M. J. Lewandowski. (Mr. Lewandowski to act as secretary.)
2. **Approval of Minutes**
 - a. Regular Meeting Minutes, January 21, 2016; **Motion:** to approve (Hunt/Lewandowski): Approved
 - b. Regular Meeting Minutes, April 21, 2016; **No quorum** from April 21 meeting
3. **Comments from the Public:** None
4. **Old Business**
 - a. Review and finalization of proposed revisions to Code of Ethics and “Procedures for complaints and advisory opinions” for presentation to a Town Meeting:

Members noted the proposed “gift provisions” section submitted by Mr. Lewandowski was rather comprehensive and detailed, and noted the importance of the section “gifts between employees of the Town.”

Motion: to bring before full commission for inclusion in proposed revisions. (Lewandowski/Hunt): Approved
 - b. Town e-mail accounts: Mr. Hunt noted the item from the April 21, 2016 meeting concerning conduct of Town business via e-mail. He recommended that the Ethics Commission pursue this. Discussion followed and consensus suggested that after discussion among the full commission, the Ethics Commission pursue setting up Town e-mail accounts, at least for the Commission. **Tabled** until next meeting.

c. As Mr. Cassella was not present, there was no update on discussion with the Town Attorney on whether Old Saybrook Fire Company #1 is subject to the provisions of the Code of Ethics, and there was no update on retaining the Connecticut Council of Municipalities (CCM) for legal reviewing of subsequent revisions to the Town Code of Ethics.

5. New Business. None

6. Adjournment: Motion for (Hunt/Knobelsdorff): Approved. Meeting adjourned at 6:30 p.m.

Next scheduled Regular Meeting: October 20, 2016.

Submitted: M. J. Lewandowski