

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

REGULAR MEETING MINUTES

Monday, November 13, 2023

The Town of Old Saybrook Water Pollution Control Authority met in-person on Monday, November 13, 2023 in the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct a regular meeting.

I. Call to Order

The meeting was called to order by Chairman Jason Becker at 6:33PM.

II. Roll Call of Members

Chairman Jason Becker, Joseph Kulowiec, and Kathleen Ciliano were present. Vice Chairman Ian Featherstone, Secretary Peter Stump, Robert Senger and Fredrick Strickhart were absent. Alternate Michael Galler was present and seated.

In Attendance: WPCA Program Manager James Vanoli and Financial Manager Gratia Lewis were present.

III. Pledge of Allegiance

IV. Approval of Minutes: Regular Meeting August 14, 2023

A motion was made by Joseph Kulowiec to approve the August 14, 2023 Regular Meeting Minutes. The motion was seconded by Michael Galler. Upon review, the motion was carried unanimously.

V. Comments from Chairman and Members - none

VI. Staff Reports

- a. Financial Reports** – Gratia Lewis presented the FY2023-2024 Operating Budget Report through October 31, 2023.

A motion was made by Kathleen Ciliano to accept the FY2023-2024 Operating Budget Report. The motion was seconded by Michael Galler. No discussion. The motion was carried unanimously.

- b. Program Manager's Report**

James Vanoli presented a request from the owner of 19 Maple Avenue for input from the Board regarding a problem identified as a result of a recent pump-out of his system. The pumper, Duncan Downie, noted that water was backing up from the leaching field. While the WPCA acknowledged the lack of both the manpower as well as the financial ability to assist the owner, it was the consensus of the Board to recommend that the owner should consider a formal investigation of the system to determine the cause of the problem.

James Vanoli reviewed the history of the installation decisions made at the time of the installation in 2016 and the subsequent issues identified by the new owners at 20 Maple Avenue. The Board approved further site evaluations. It was determined that tree roots were found over the top of the entire system. After discussion, the Board determined that it had neither the authority nor the financial ability to support the possible replacement of all or part of the existing system. It was the consensus of the Board to recommend that the owner should consider retaining an engineering review.

James Vanoli informed the Board that he will be retiring effective November 30, 2023. He noted that he will still be available by cell phone.

VII. New Business

a. 2024 Meeting Schedule

Gratia Lewis presented the proposed WPCA Regular Meeting Schedule for the 2024 Calendar Year.

A motion was made by Joseph Kulowiec to accept the proposed WPCA Regular Meeting Schedule for 2024. The motion was seconded by Kathleen Ciliano. No discussion. The motion was carried unanimously.

b. FY2024/2025 Operating Budget Request

Gratia Lewis presented the proposed WPCA Operating Budget Request for FY2024/2025. Increases in Other Professional Services of 30,000, in Technical Services of 150, and in Other Supplies of 2,000 were noted. Decrease in General Supplies of 500 was further noted. Upon review, **a motion** was made by Kathleen Ciliano to approve the proposed WPCA Operating Budget Request for FY2024/2025. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

VIII. Old Business - none

IX. Public Comment – none

X. Executive Session pursuant to Connecticut General Statutes Section 1-210(b)(4) – Strategy and negotiation with respect to pending claims or pending litigation; regard the Second Modified Judgment in Accordance with Stipulation of January 10, 2011.

Executive Session was not held.

XI. Adjournment

A motion to adjourn was made at 8:01PM by Kathleen Ciliano. The motion was seconded by Joseph Kulowiec and carried unanimously.

The next regularly scheduled meeting will be held on Monday, December 11, 2023 at the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,
Gratia F Lewis